

TimeCheck-Product - Version Comparison			
S.no	Features	Enterprise	Standard
1	Device Management		
	Terminal Data Type		
	Terminal master		
	Entrance		
	Punch Type		
2	Employee Management		
	<i>Generic</i>		
	Country, State and City		
	Grade		
	Religion		
	<i>Designation</i>		
	Designation Name and Designation Description are exists.		
	Grade		
	<i>Employee Type</i>		
	All fields are similar to Enterprise Edition		
	<i>Employee Category</i>		
	All fields are similar to Enterprise Edition		
	Configuration – Minimum Mandatory Cumulative work hrs per week		
	Configuration - Daily Minimum working Hrs		
	<i>Employee Master</i>		
	Personal Tab		
	Official tab		
	Reporting to, sanctioning authority		
	Leave Policy Tab		
	Others Tab		
	Carry over leave from previous year / No of Leave Taken till Previous Month End		
3	Shift Management		
	Shift Settings		
	Before Shift Max. Hours (hh:mm), Default Month Closure Date, Full Day Attendance, Half Day Attendance,		
	Over Time On Holidays, Over Time On Weekly Off and Holiday on WeeklyOff are exists, Company, Flexible Timings and OT Round off		
	Configuration – Cumulative Work Hrs Per Week		
	Shift Master		
	Company, Shift Name, Shift Short Name, Shift Description, Shift In (hh:mm), Shift Out (hh:mm), Grace Shift In (hh:mm), Grace Shift Out (hh:mm), First Half Start Time, First Half End Time, Second Half Start Time, Second Half End Time, First Half Work Hrs, Second Half Work Hrs, Break Timings (hh:mm), and Total Working Hours (hh:mm) are exists.		
	Company, Over Time On Working Days, Minimum Extra Time for OT (hh:mm) and Maximum Extra Time For OT (hh:mm)		
	Shift operational mode selection parameter for both Function Key & Freescan logic		
	24 Hrs Shift option in Shift creation		
	Shift Pattern		
	Shift Roster		
	Shift Allocation Simple Method		
	Select Shift drop down and choose Weekly Off Check boxes (New fields specific to Standard version), Schedule From and Schedule To are exists. Select Shift drop down and choose Weekly Off Check boxes (New fields specific to Standard version), Schedule From and Schedule To are exists.		
	Shift Allocation Detailed Method		
	Shift Pattern, Shift Roster option, Start Day drop down, Actual Pattern and View Allocated button		
	<i>Shift Allocation Delete</i>		
	CSV import for shift Allocation		
	CSV export for shift Allocation		
	Shift modification through excel view in shift allocation view screen for changing the shifts		
	Temp Shift Allocation Simple Method		
	Select Shift drop down and choose Weekly Off Check boxes (New fields specific to Standard version), Schedule From and Schedule To are exists.		
	Temp Shift Allocation Detailed Method		
	Shift Pattern, Shift Roster option, Start Day drop down, Actual Pattern and View Allocated button		
	Shift Exchange		
	Shift Reallocation		
4	OverTime		
	<i>OT Sanction</i>		
	OT Hrs Modification for Overtime Eligible employee		
	OT Hrs Modification for both OT CompOff Eligible employee		
	<i>OT report</i>		
	OT Total Hrs.Worked / Total Hrs. Approved / Total Hrs.Deducted		
	With status		
	Without status		
5	Comp-Off		
	Comp-Off configuration - Eligibility, Hourwise , Day wise & Approval		
	Comp-off Report		
6	OT- Compoff		
	Configuration of extra hours into OT-Comp off		
	Approval of extra hours into OT or Comp off		
	OT-Comp off report		
7	Flexible Hours Applicability		
	Flexible Hours Applicability (Individual Employee/ Whole organization)		
	TimeCheck work with FreeScan Logic & Function Key Logic		
	No Shift feature - Application calculates the T&A eventhough shift is not allocated		
8	Leave & Permission Management		
	Leave Type		
	Leave Type with Leave Description		
	Count Factor option		
	Leave Policy		
	Available Leaves and Quota		
	<i>Leave Application detailed method</i>		
	<i>Leave Sanction</i>		
	<i>Permission Application detailed method</i>		
	<i>Permission Sanction</i>		
	Available Hours		
	<i>Encashment</i>		
	<i>Year Closure</i>		
	<i>Bonus Leave Allocation</i>		
	<i>Group Leave Policy Allocation</i>		
9	Manual Time Entry		
	Manual time entry detailed method		
	Manual Entry & Group Manual Entry		
	Manual Entry import		
	Manual entry export		

Available

Not Available

	Discrepancy Entry (Multiple Records)		
	Manual Time Entry Approval		
	Swipes Handling (Include / Exclude Punches)		
10	DashBoard		
	DashBoard		
	Attendance Data Board		
	Exception Data Board		
	Approval Data Board		
	All Three Boards in one layout as Grid Design		
	Graphical Representation for of Grid Board		
	Dash Board access privilege to Individual Users		
11	My Calender		
	Individual users - Present, Absent,leave & Holiday details in Calendar view		
12	Email Scheduler		
	Email Scheduler		
	Email Scheduling & Automatic mail triggerring		
13	SMS Inegration		
	SMS Inegration for Exceptions & Notifications (SMS gateway should be provided by Client)		
14	Common Modules for all versions		
	Organization Settings		
	Level Settings		
	Year Setting		
	Shift Settings		
	Holiday Setting		
	Approval Settings – Organization		
	Master		
	Organization levels		
	Holidays		
	User groups		
	Transactions		
	Data process		
	Reports		
	Late entry – Exception		
	Early Exit – Exception		
	Late Exit – Exception		
	Overtime		
	Leave – Detailed report		
	Leave – Summary report		
	Leave Policy Not allocated report		
	Absent		
	Basic All Swipes		
	Detailed Allswipes (Matched punches, Other Punches, Horizontal format)		
	Worked days (Present)		
	Detailed Attendance		
	Monthly Attendance – Vertical & Horizontal report		
	General Monthly Attendance		
	Punctuality		
	Discrepancy		
	Shift Report		
	Employee Shift Allocation Report		
	Employee details		
	Employee History Report		
	Month Closure		
	Organization Settings		
	Permission report		
	Mustor roll report- Detailed		
	Mustor roll report- Summary		
	Manual time entry report		
	Manual time entry – Admin privilege to modify / delete the Approved entries		
	System settings		
	Change Password		
	Reset Password		
	Export data		
	Date time format		
	Bilingual Support (English & Arabic)		
	Branding & Personalization		
	License manager		
	Mail Configuration		
	License manager		
	Database Information		
15	Other Modules		
	Organization Settings		
	Temporary Weekday		
	Additional Weekly Off		
	News& Events		
	Login List		
	Master		
	Transportation		
	Attendance Code		
	Over Time type		
	Transaction		
	On Duty Apply, Approval		
	On Duty – Admin privilege to modify / delete the Approved entries		
	System settings		
	OT and Attendance Code option in Export Data.		
	Master Import option – Detailed		
	Master Import option – Simple method		
	Audit Trail		
	Reports - Others		
	Audit Trail		
	Extra Grid		
	On Duty report		
	Shift not allocated reports.		
	Document expiry		
	Year Closure		
	Early Entry – Exception		
	Less Hours Worked report		
	Count factor report		
	Head Count report		
	Cumulative Work Week Hrs – Summary		
	Cumulative Work Week Hrs – Detailed		
	Raw Data Report – Recent Raw Punches		
	Raw Data Report – Detailed Raw Punches		
	Simple Notifications on Approvals (Leave, permission & onduty)		
	Graphical report for exceptions		
	Nearest Shift Matching Report		